



2058 A High School Road P. O. Box 3356 Hueytown, AL 35023

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Phone: (205) 491-8039

FAX: (205) 491-7961

## Community Events Board Guidelines and Application

- Application available at Chamber office or online at [www.hueytown.org](http://www.hueytown.org)
- Events accepted for civic and non-profit organizations only
- Event posting will be determined by Chamber committee; **AN ORGANIZATION MAY REQUEST POSTING NO MORE THAN ONCE PER MONTH.**
- Event information will consist of date/time, event & phone number
- Total space for an event is limited...please be concise
- Scheduling by phone will not be accepted.
- Completed application must be faxed (491-7961), delivered, or received in the U.S. mail at the Chamber office at least fourteen (14) days prior to event.
- Chamber events have priority over any other postings.

Event: \_\_\_\_\_

Organization: \_\_\_\_\_

Date and Time of Event: \_\_\_\_\_

Phone number to call (if desired) \_\_\_\_\_

(For Chamber records)

Authorized contact person (with signature) and phone number:

  

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